









# Welcome to ARCH 2800 - Archaeological Science!

This is an **online** course. All coursework is delivered <u>asynchronously</u> in Canvas.

## Instructor

Dr. Kara A. Fulton (she/her\*), Clinical Professor, Kara.Fulton@unt.edu

\*What are personal pronouns and why do they matter?

#### **Teaching Assistant (TAs):**

- Eric Gilmore (he/him), EricGilmore2@my.unt.edu
- Amy Eddins (she/her), Amy.Eddins@unt.edu

## Office Hours are posted in Canvas.

## **Communication Expectations**

**Important:** Only send email from your official UNT email address or using Canvas messages. Messages from other platforms are likely to go to the spam folder may not be answered.

- 1. For **general questions** about the course or assignments, post to the Class Q & A discussion forum in Canvas so that it's beneficial to the whole class.
- 2. For questions about grades, contact your TA.
- 3. For questions about anything else, contact your professor.

### **Communication Resources**

- Online Communication Tips
- Advice for Emailing Professors

I value the many perspectives students bring to our campus. Please work with me to create a classroom culture of open communication, mutual respect, and inclusion. All discussions should be respectful and civil. Although disagreements and debates are encouraged, personal attacks are unacceptable. Together, we can ensure a safe and welcoming classroom for all. If you ever feel like this is not the case, please let me know. **We are all learning together.** 

## Managing Life Crisis and Finding Support

Should you encounter an unexpected crisis during the semester (i.e., securing food or housing, addressing mental health concerns, managing a financial crisis, and/or dealing with a family emergency, etc.), I strongly encourage you to contact the Dean of Students by submitting a <u>CARE referral</u> for yourself or a peer in need of support. If you are uncomfortable doing so on your own, please know that I can submit a referral on your behalf--just email me or schedule a meeting with me. To learn more about the Dean of Students, please find their website <a href="here">here</a>.

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## **Chosen Names and Pronouns**

#### **Chosen Names**

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let me know. Below is a list of resources for updating your chosen name at UNT.

- UNT Records
- UNT ID Card

- Legal Name
- More info about Names at UNT

\*UNT EUIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.

#### **Pronouns**

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns. You can <u>add your pronouns to your Canvas account</u> so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- What are pronouns and why are they important?
- How do I use pronouns?
- How do I share my pronouns?

- How do I ask for another person's pronouns?
- How do I correct myself or others when the wrong pronoun is used?

# **Course Description**

**Catalog description:** Human prehistory and methods of scientific investigation; emphasizes archaeological cultures from early hominid sites in East Africa to entry of peoples into the New World. Course stresses methods of interdisciplinary research, including geology, paleoenvironmental reconstruction, paleodiet and artifact-faunal analysis. Labs employ artifacts and bones for study. **Prerequisites:** None

**Additional info:** This course will begin with the basics of what archaeology is, then delve more into the process and methods of scientific archaeology. I use **team-based learning (TBL)** which means that you will work in teams to complete assignments throughout the entire semester.

**Core Category:** Life and physical sciences

Core Skills: Critical Thinking, Communication, Empirical and Quantitative Skills, and Teamwork

## **Course Structure**

This course takes place 100% online. Your interaction with your professor, TAs, and fellow students will take place primarily in Canvas, Perusall, Google Docs, and TEAMMATES (see Canvas for more details). There are 13 weeks of content (organized into modules) that you will move through, followed by a Final Project. Except for the last module, the content of each module is designed to be completed in one week, beginning on Monday and ending on Sunday, with due dates throughout the week. See the Team-Based Learning & Module Structure page on Canvas for full details of the module structure.

#### Online Learning Resources:

UNT Online: Learn Anywhere

How to Succeed as an Online Student

## Teaching Philosophy for ARCH 2800

This course utilizes the team-based learning (TBL) instructional strategy. TBL is a structured form of **collaborative learning** that emphasizes **student preparation** and **application of knowledge.** Have you ever been bored during a lecture and wish you didn't have to listen to things that you could read on your own from the textbook? TBL is not about learning through lecturing. Through TBL, **you, as the student, are placed into a role of greater autonomy and responsibility for your learning** while the instructor serves to guide and facilitate learning. You are in charge of learning on your own and within your team. My role as your instructor is to facilitate and maximize learning by giving more personalized feedback based on you and your team's reporting.

#### Transferrable Skills

This course, like many others students take at the university, may not always feel directly connected to future careers. What may not be clear are the **number of transferable skills and competencies gained through courses and experiences like this one.** The <u>marketable skills</u> you gain can be understood as interpersonal, cognitive, and applied skills, including technical and soft skills, that employers value. Teamwork, as discussed above, in addition to critical thinking, communication, and quantitative skills are some of the transferrable/marketable skills you will gain throughout this course.

## **Course Objectives**

By the end of this course, you will be able to:

- **CO 1.** Describe how archaeological contexts contribute toward our understanding of the human experience. (*Communication Skills*)
- CO 2. Analyze archaeological datasets. (Empirical and Quantitative Skills)
- CO 3. Interpret archaeological datasets to explain human behavior. (Critical Thinking Skills)
- **CO 4.** Collaborate with peers toward a common goal. (*Teamwork Skills*)

#### **Course Materials**

There are no costs for textbooks in this course. All materials are provided free of charge online. Assigned materials include, but are not limited to, book chapters, articles, websites, and videos.

Additionally, we will use 3 free software platforms: Perusall, Google Docs, and TEAMMATES. More details are provided on Canvas under the Course Introduction module. If you're reading this sentence before the end of the first week of class, send me an email with the subject line "Water Bear, Don't Care"; in the body of the message include the name of this course and an image of a tardigrade. I will award you 10 points extra credit as a thank you for reading the syllabus.

# **Technical Requirements & Skills**

## Minimum Technology Requirements

- Computer
- Reliable internet access
- Speakers
- Microsoft Office Suite
- Web browser
- Canvas Technical Requirements

## Computer Skills & Digital Literacy

- Using and navigating Canvas
- Sending and receiving email
- Creating, sending, and receiving Microsoft Word and Google Doc documents
- Posting to discussion boards
- Opening PDF files

## **Rules of Engagement**

Rules of engagement refer to the way students are expected to interact with each other and with their instructors online. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal, or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Always use your professors' proper title: Dr. or Prof. Unless specifically invited, don't refer to your instructor by first name.
- Speak from personal experiences. Use "I" statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual's experiences.
- Use your critical thinking skills to challenge other people's ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as "YELLING!"
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret
  digitally.
- Avoid using "text-talk" unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these Engagement Guidelines for more information.

## **Course Assignments**

Below is a brief overview of course assignments. See Canvas for specific details on due dates, requirements, and grading.

Ass	signment	Points Possible	Approx. percent of grade		
1.	Course Introduction Quiz	16	2%		
2.	Course Survey (2 @ 15 points each)	30	3%		
3.	Introductory Materials	57	6%		
4.	Perusall Assignments 1-11 (best 10 out of 11 @ 15 points ea.)	150	16%		
5.	Quizzes 1-11 (best 10 out of 11 @ 16 points ea.)	160	18%		
6.	Labs 1-11 (collaborative / team-based effort) (best 10 out of 11 @ 25 points ea.)	250	27%		
7.	Teamwork Feedback 1-11 (best 10 out of 11 @ 10 points ea.)	100	11%		
8.	Final Project	150	16%		
Total Points Possible 913 100%					



- 1. Course Introduction Quiz: Covers the syllabus and the "Course Introduction" module which serves as a basic overview of the course. This quiz must be submitted before future modules will unlock.
- **2. Course Survey:** A survey at the beginning and end of the course asking about your knowledge and attitudes. There are no wrong or right answers.
- **3. Introductory Materials:** This is comprised of several assignments in the first 2 weeks that help introduce you to your team and the structure of this semester. Assignments include:
  - Meet Your Team!
  - Perusall Assignment 0
  - Quiz 0
  - Team Contract
  - Teamwork Feedback 0

Modules 1-11 (Weeks 3-13) each have the following 4 assignments which represent the TBL process:

- **4. Perusall Assignments:** Completed individually with peer interaction; covers the assigned materials from that week's module.
- **5. Quizzes:** Completed individually; covers the assigned materials from that week's module.
- **6.** Labs: Completed <u>as a team</u>; asks you to apply the content from the assigned materials.
- **7. Teamwork Feedback:** Completed individually; you will provide actionable feedback to your peers to improve team dynamics.

**Note:** You will have 11 of each of the above 4 types of assignments. I will drop your lowest score for each type of assignment. For example, your best 10 out of 11 Quizzes will contribute to your final grade.

8. Final Project: Completed individually and collaboratively; culminating application of course content.

# **Lack of Participation Policy**

If a member of a team is not contributing sufficiently to the work of the team, the other members have the right to:

- Notify the team member by writing a formal email to that person documenting the specific problems, copying
  the professor and all other team mates on that email message (using UNT email addresses).
  - The email must document the exact efforts the team has made to communicate the problems to the affected team members and what has been done to attempt to solve the problems.
- Give the team member 7 days to improve and update the professor on the status.
- If the contribution has not improved sufficiently, the team may choose to remove the member from the team which will result in a score of zero on all team assignments moving forward for the removed member. The team must notify the professor if they want a team member removed.

Additionally, **if a student does not participate in team activities 3 weeks in a row** (as evidenced by Teamwork Feedback), they will be automatically removed from their team regardless of if the team has begun the process above to remove them.

**Note:** If you're removed from your team, you can still submit Perusall Assignments and Quizzes. You may also complete Labs individually. You will be unable to complete or receive points for Teamwork Feedbacks.

## Grading

The grading scale (A-F) along with the point totals/percentages used to calculate the final grades:

#### Total points possible for semester = 933

Points	Percentage	Grade
913 - 822	100-90%	Α
821 - 730	89-80%	В
729 - 639	79-70%	С
638 - 548	69-60%	D
547 - 0	59-0%	F

#### Course Evaluation

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows you the ability to confidentially provide constructive feedback to your instructors and departments to improve the quality of student experiences in the course. The survey will be made available during weeks 13, 14, and 15 of the semester. For additional information, please visit the <a href="mailto:SPOT website">SPOT website</a> or email <a href="mailto:spot@unt.edu">spot@unt.edu</a>.

## Getting Help (technology, personal, or academic)

#### Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

Friday: 8am-8pm

Saturday: 9am-5pm

UIT Help Desk: <a href="http://www.unt.edu/helpdesk/index.htm">http://www.unt.edu/helpdesk/index.htm</a>

Email: helpdesk@unt.edu Phone: 940-565-2324

In Person: Sage Hall, Room 130 Walk-In Availability: 8am-9pm

**Telephone Availability:** 

Sunday: noon-midnight

Monday-Thursday: 8am-midnight

Laptop Checkout: 8am-7pm

For additional support, visit Canvas Technical Help.

For help with **Perusall**, access their **Student Help page**.

For help with **Google Docs**, access their Help Center.

For help with **TEAMMATES**, access their Help for Students page or contact their support team at teammates@comp.nus.edu.sg

# Student Support Services

#### Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Student Health and Wellness Center
- Counseling and Testing Services
- UNT Care Team

#### Additional Student Support Services

- Registrar
- Financial Aid
- Student Legal Services
- Career Center

#### **Academic Support Services**

- Academic Resource Center
- Academic Success Center
- UNT Libraries
- Writing Lab
- MathLab

- <u>UNT Psychiatric Services</u>
- Individual Counseling
- Multicultural Center
- Counseling and Testing Services
- Pride Alliance
- UNT Food Pantry

## **Appendix 1: Course Policies**

### **Assignment Policy**

All assignment due dates and instructions are listed in Canvas. All assignments are submitted either via Canvas, Perusall, or TEAMMATES – assignment instructions in Canvas will provide details.

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor may extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: <a href="helpdesk@unt.edu">helpdesk@unt.edu</a> or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

#### Late Work

No late work is accepted. All work turned in after the deadline will receive a grade of zero unless the student has a university-excused absence and provides documentation with 48 hours of the missed deadline.

### **Syllabus Changes**

The syllabus and schedule are subject to change. Any changes will be announced on Canvas.

Resource: How do I view Announcements as a student?

#### Canvas Calendar

While the Canvas calendar with alerts is an additional organizational tool, it is not always accurate. In other words, students should not rely solely on the Canvas calendar and/or alerts to complete assignments. Rather, students are expected to meet deadlines according to the provided course schedule.

#### Extra Credit

If an opportunity for extra credit presents itself, it will be announced and available to the entire class at the discretion of the instructor. There will be no individual opportunities for extra credit.

# **Appendix 2: UNT Policies**

## Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

#### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website.

#### Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

#### **Emergency Notification & Procedures**

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

#### Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

#### Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's <a href="Code of Student Conduct">Code of Student Conduct</a> to learn more.

## Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: <a href="my.unt.edu">my.unt.edu</a>. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail <a href="Eagle Connect">Eagle Connect</a>.

#### Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (<a href="mailto:no-reply@iasystem.org">no-reply@iasystem.org</a>) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website or email spot@unt.edu.

#### Survivor Advocacy

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at <a href="mailto:SurvivorAdvocate@unt.edu">SurvivorAdvocate@unt.edu</a> or by calling the Dean of Students Office at 940-5652648.

## Important Notice for F-1 Students taking Distance Education Courses

#### **Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the <u>Electronic Code of Federal Regulations website</u> (http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

#### The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

#### **University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email <a href="mailto:internationaladvising@unt.edu">internationaladvising@unt.edu</a>) to get clarification before the one-week deadline.

#### Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses.

#### Use of Student Work

A student owns the copyright for all work (e.g., software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

**Tip:** Keep this page in a convenient location throughout the semester to keep track of due dates. Cross off topics and assignments as you complete them.

# Appendix 3: Course Schedule

The course schedule is subject to change. Any changes will be posted on Canvas.

		ASSIGNMENTS			
DATE	MODULE WITH TOPIC	DUE T	HU.		DUE SUN.
<b>WEEK 1</b> Jan. 17-22	Course Introduction module Collaborative Learning module		Course Intro. Quiz	Course Survey 1	Meet Your Team!
<b>WEEK 2</b> Jan. 23-29	Mod. 0: What is archaeology?	Perusall Assignment 0	Quiz 0	Team Contract	Teamwork Feedback 0
WEEK 3 Jan. 30-Feb. 5	<b>Mod. 1:</b> Why does archaeology and the past matter today?	Perusall Assignment 1	Quiz 1	Lab 1	Teamwork Feedback 1
<b>WEEK 4</b> Feb. 6-12	<b>Mod. 2:</b> How do archaeologists use the scientific method?	Perusall Assignment 2	Quiz 2	Lab 2	Teamwork Feedback 2
<b>WEEK 5</b> Feb. 13-19	Mod. 3: How do we "see" human culture in the archaeo. record?	Perusall Assignment 3	Quiz 3	Lab 3	Teamwork Feedback 3
<b>WEEK 6</b> Feb. 20-26	Mod. 4: How do archaeologists know how old something is? (Pt 1)	Perusall Assignment 4	Quiz 4	Lab 4	Teamwork Feedback 4
<b>WEEK 7</b> Feb. 27-Mar. 5	Mod. 5: How do archaeologists know how old something is? (Pt 2)	Perusall Assignment 5	Quiz 5	Lab 5	Teamwork Feedback 5
<b>WEEK 8</b> Mar. 6-12	<b>Mod. 6:</b> How do archaeologists find sites?	Perusall Assignment 6	Quiz 6	Lab 6	Teamwork Feedback 6
Mar. 13-19	Spring Break – no classes				
<b>WEEK 9</b> Mar. 20-26	Mod. 7: How do archaeologists excavate sites?	Perusall Assignment 7	Quiz 7	Lab 7	Teamwork Feedback 7
<b>WEEK 10</b> Mar. 27-Apr. 2	Mod. 8: How do archaeologists analyze the things they find?	Perusall Assignment 8	Quiz 8	Lab 8	Teamwork Feedback 8
<b>WEEK 11</b> Apr. 3-9	<b>Mod. 9:</b> What affects how sites and artifacts survive through time?	Perusall Assignment 9	Quiz 9	Lab 9	Teamwork Feedback 9
<b>WEEK 12</b> Apr. 10-16	<b>Mod. 10:</b> How do we know what people in the past ate?	Perusall Assignment 10	Quiz 10	Lab 10	Teamwork Feedback 10
<b>WEEK 13</b> Apr. 17-23	Mod. 11: What can human remains tell us about how past people lived?	Perusall Assignment 11	Quiz 11	Lab 11	Teamwork Feedback 11
<b>WEEK 14</b> Apr. 24-30	Mod. 12: How do we put it all together?	Final Proj., Part A		Collaborate on Final Proj., Part B	
<b>WEEK 15</b> May 1-7	Mod. 12, continued	Final Proj., Part B		Course Survey 2	Final Team. Feedback
WEEK 16 Finals Week	Congratulations – you made it!	A MARINE	A MARINE	R AM	W. Carlot

# Appendix 4: Printable Assignment Checklist ☑

Below is a list of all required assignments in this course organized by module. To help keep track of assignments, I recommend checking each one off as you submit them. You may use this as a virtual or physical tool. If using this virtually, simply click on each box to check it off. See the course schedule or Canvas for exact due dates.

MODULE WITH TOPIC ASSIGNMENTS					
	Course Introduction module  Collaborative Learning module	☐ Course Intro. Quiz	☐ Course Survey 1	☐ Meet Your Team!	
	Mod. 0: What is archaeology?	☐ Perusall Assignment 0	☐ Quiz 0	☐ Team Contract	☐ Teamwork Feedback 0
	<b>Mod. 1:</b> Why does archaeology and the past matter today?	☐ Perusall Assignment 1	☐ Quiz 1	□ Lab 1	☐ Teamwork Feedback 1
	<b>Mod. 2:</b> How do archaeologists use the scientific method?	☐ Perusall Assignment 2	☐ Quiz 2	☐ Lab 2	☐ Teamwork Feedback 2
	<b>Mod. 3:</b> How do we "see" human culture in the archaeo. record?	☐ Perusall Assignment 3	☐ Quiz 3	☐ Lab 3	☐ Teamwork Feedback 3
	<b>Mod. 4:</b> How do archaeologists know how old something is? (Pt 1)	☐ Perusall Assignment 4	☐ Quiz 4	□ Lab 4	☐ Teamwork Feedback 4
	Mod. 5: How do archaeologists know how old something is? (Pt 2)	☐ Perusall Assignment 5	☐ Quiz 5	□ Lab 5	☐ Teamwork Feedback 5
	<b>Mod. 6:</b> How do archaeologists find sites?	☐ Perusall Assignment 6	☐ Quiz 6	☐ Lab 6	☐ Teamwork Feedback 6
	<b>Mod. 7:</b> How do archaeologists excavate sites?	☐ Perusall Assignment 7	☐ Quiz 7	☐ Lab 7	☐ Teamwork Feedback 7
	<b>Mod. 8:</b> How do archaeologists analyze the things they find?	☐ Perusall Assignment 8	☐ Quiz 8	□ Lab 8	☐ Teamwork Feedback 8
	<b>Mod. 9:</b> What affects how sites and artifacts survive through time?	☐ Perusall Assignment 9	☐ Quiz 9	☐ Lab 9	☐ Teamwork Feedback 9
	<b>Mod. 10:</b> How do we know what people in the past ate?	☐ Perusall Assignment 10	☐ Quiz 10	☐ Lab 10	☐ Teamwork Feedback 10
	<b>Mod. 11:</b> What can human remains tell us about how past people lived?	☐ Perusall Assignment 11	☐ Quiz 11	☐ Lab 11	☐ Teamwork Feedback 11
	Mod. 12: How do we put it all together?	☐ Final Proj., Part A			
	Mod. 12, continued	☐ Final Proj., Part B	☐ Course Survey 2	☐ Final Team. Feedback	